

Watcombe Children's Centre Nursery



Welcome

Dear Parent,



Watcombe Children's Centre Nursery is in the grounds of Watcombe Primary School. Enjoying a magnificent setting, surrounded by wooded hills and open fields with nearby adjacent beaches.

It is on the northern boundary of Torquay, and directly facing the nursery is Brunel Woods and Brunel Manor, both closely associated with Isambard Kingdom Brunel. We are lucky to have a brand new building with top of the range fixture and fittings. Our secured outside play area is designed with the child in mind; we also have a secured covered play area if the weather is poor.

Our nursery is Ofsted registered, and is working in close Partnership with Watcombe Primary School and Torbay Early Years. We have a dedicated Nursery Teacher and Nursery Manager who are working in conjunction with each other in overseeing the learning and care for the 0-3s and the implementation of learning within the schools nursery for the 3-5s.



SureStart

The nursery was built from funding from SureStart, and it took over three years of planning to get a purpose built centre with a bright and enjoyable nursery. A company was formed in 2006 to run the nursery in partnerships with other organisations. We are a 'Community Interest Company' which means that all profits go back into the nursery to improve the facilities for your child and will also allow us to put on excursions for our children in the nursery.



Community Interest Companies (CICs)

CICs are a new type of limited company designed specifically for those wishing to operate for the benefit of the community rather than for the benefit of the owners of the company. This means that a CIC cannot be formed or used solely for the personal gain of a particular person, or group of people.

Details

Nursery:

Nursery Manager: Mrs Mary Gay

Address: Watcombe Children's Centre Nursery
Watcombe Childrens Centre,
Moor Lane,
Torquay
TQ2 8NU

Telephone: (01803) 316959

Email: manager@wpscc.co.uk

Company:

Company Administrator: Mr. Nik Salter

Registered Name: WPS Children's Centre CIC

Registered Address: Watcombe Childrens Centre,
Moor Lane,
Torquay
TQ2 8NU

Company Number: 05881625

Telephone: (01803) 316959

Email: admin@wpscc.co.uk



Watcombe Children's Centre Nursery

WPS Children's Centre CIC

Registered Company No 5881625

Registered Office:

Watcombe Children's Centre

Moor Lane, Watcombe, Torquay TQ2 8NU

Tel: (01803) 316959 Email: Admin@wpscc.co.uk

Dear Parents,

Welcome to the Watcombe Children's Centre Nursery.

We recognise that it can be difficult to find good quality childcare, which is why Watcombe Children's Centre Nursery prides itself on providing the best service we can for parents, carers and children. Our colleagues are highly qualified and experienced in childcare, very friendly and easy to talk to.

Hopefully you will find this prospectus informative about our nursery, and the care which we provide.

If you would like to ask any more questions or would like to arrange a visit, please contact myself or one of our helpful nursery staff.

We look forward to hearing from you.

Mary Gay -

Nursery Manager

'WPS Children's Centre CIC' is a 'Community Interest Company'
"Working in partnership with Watcombe Primary School"

Our Mission Statement

Watcombe Children's Centre Nursery is committed to its statement of **'Your child, our priority'**.

We acknowledge parents wishes for their children to receive high quality child care in a safe and stimulating environment.

We will strive to work in partnership with parents and other professionals to ensure that children's individual needs and learning styles can be meet.

QUALITY CARE

- Qualified staff
- Unique state of the art facilities, purpose built indoor and outdoor holistic environment
- A secure home from home like environment
- Learning to flourish through fun experiences
- Inspiring young minds to reach their full potential
- Trust and total commitment to families
- Your child our priority
- Committed to our community
- Adding colour to a child's life by encouraging self expression and imagination
- Respecting diversity within our community
- Everybody working together towards your child's future

Its is our goal to

- ✓ maintain as 'outstanding'
- ✓ meet the children's individual needs
- ✓ to provide a rich learning environment
- ✓ to continue to work in partnership with parents and the children
- ✓ to safeguard all children
- ✓ to be committed to our colleagues training and development
- ✓ to be a setting for others to aspire to
- ✓ to reach out to the community

The Quality of Care

We pride ourselves in working within, and above the Ofsted requirements for the ratios of adults to children, this enables the practitioners to meet each child's individual needs throughout the day.

The under threes are based within the children's centre; part of the room is partitioned to allow a separate area for the babies. Both environments are bright and welcoming, the areas are well resourced with stimulating equipment to help develop the children's play and learning.

The foundation stage children are based within the school and the room is led by an experienced teacher and supported by well qualified staff.

The children will benefit from being in the school environment and it will help them progress into school life happy and confident.

We follow the Early Years Foundation Stage (EYFS) guidance on curriculum and statutory welfare requirements throughout our nursery. For more information please visit our website at www.wpscc.co.uk

Children have daily access to the outdoor play areas which are fully enclosed. The children's safety is paramount to the staff at all times.

Play Experiences

It is our philosophy that children will learn through play, to enable us to do this the nursery has been set out into areas that allow children the freedom to explore and discover.

It is the key persons role to provide planned experiences based around the individual child's interests and learning needs. The key person will work in partnership, with the parents, to learn about the child's interests, and provide opportunities to help develop learning through these interests.

Key Workers

We believe that in order for your child to feel safe and secure they need to have a good link between the nursery and home. This is achieved by the key person, who will work in partnership with the parents to follow individual care routines.

"We know that young children achieve more and are happier when early year's educator's work together with parents and share ideas about how to support and extend children's learning."

(Athey, 1990; Meade, 1995)

The key person will be introduced to you when you start at the nursery. They will then arrange a home visit which will give you the opportunity to discuss your child's routine and development in the comfort of your own home.

The key person will be available to provide feedback on your child's development, share observations and offer support and advice.

Partnership with Parents

We pride ourselves on our excellent partnership with parents and believe that by working together we achieve the best possible care.

We encourage parents contributions towards their child's learning and achieve this by offering parents evenings and open days. During these events we will provide information about your child achievements and share our knowledge on child care issues.

Each child has a learning journey book and the key person will record what they have done throughout the day at nursery and families can feedback information about the child's experiences at home. Learning journey books are taken home at the end of each child's week at nursery and brought in at the beginning of the next week.

Special Educational Needs

We have a special educational needs co-coordinator who will help support children, families and the keyworker to ensure that any children who may have additional needs are receiving suitable support.

This may come through activities, equipment or the involvement of specialist agencies.

Food and Consumables

All lunch is delivered daily to the nursery and is based on a healthy and balanced diet. The menus are rotated and allow children to discover cultural foods from around the world.

Children's individual dietary needs can be met, but the key person will need to be informed at the home visit to allow the cook to be well prepared.

Children will be encouraged to eat healthy snacks in the morning and afternoon, they will also play a part in preparing for meal times, this will include older children laying the tables and serving their own food, with the guidance of the staff.

Children will not be able to try any foods that they have not tried at home, this is in case they have an allergic reaction or intolerance to any of the ingredients. Menus are given to parents so that this can be checked and approval given.

Nappies can be provided by us for an extra cost or you can provide your own. Please see enclosed 'fees booklet' for more information.

Bottles and formula milk will need to be provided, and the keyworker will make up the bottles during the day.

Clothing and Belongings

Watcombe Children's Center Nursery will not be held liable for the loss or damage to clothing or belongings. The nursery will endeavor to make sure all clothing and belongings are returned to the right child. We ask that you don't bring your child into the nursery in expensive clothes.

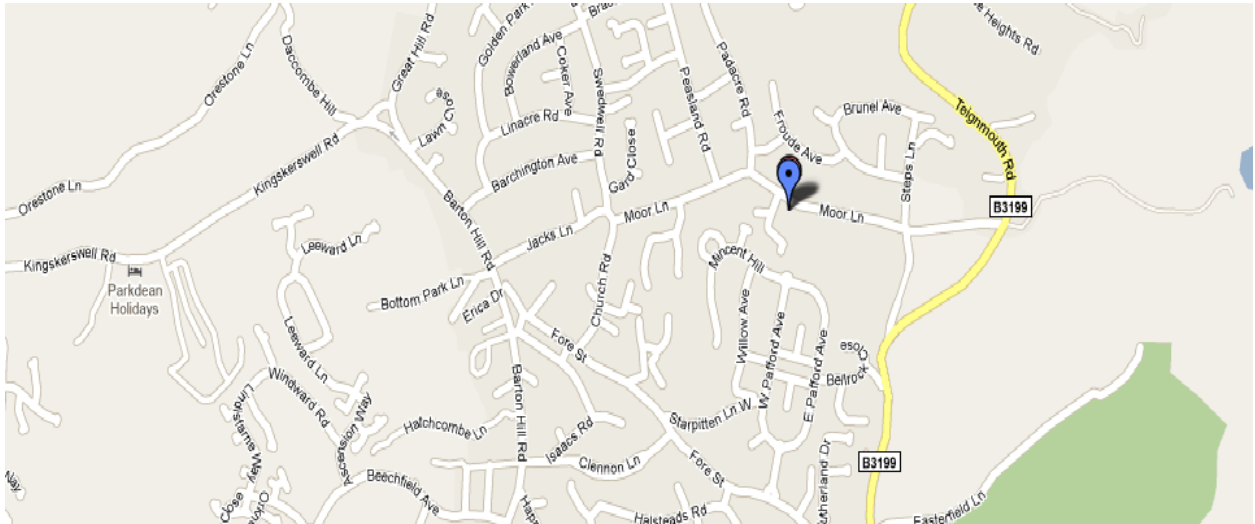
What happens now?

If you have any further questions or if you would like to make an appointment to view the nursery you can contact the nursery on 01803 316959

or email admin@wpssc.co.uk

Once you have visited the nursery and completed a registration form and paid the fee and deposit we can register your child. The key person will then contact you to arrange the home visit.

Location



We are in the Children's Centre in Moor Lane, Torquay. The Children's Centre is in the grounds of Watcombe Primary School and is the white building to the Right of the school as you face it.

We are on the following bus routes 31, 33, 34, and 66a

CHARGES

As from April 12

UNDER 3's UNIT

Day Care Fees

Morning 8.00am – 1.pm	Afternoon 1.30pm– 6.00pm	Full Day
£22.50 including lunch & snacks.	£20.50 including snacks	£36.00

Nappies £1 extra per session (if we supply them)

FOUNDATION UNIT

Free education

From the term following their third birthday all children are entitled to a 'free' nursery education place. Every eligible 3 and 4 year old is entitled to up to 15 hours per week for 38 weeks of the year.

If you wish to book a place for your child without taking advantage of the free education place the fees remain as for the under 3's.

Parent wishing to take advantage of the free nursery education will receive a reduction in fees.

Please Note:

There is an Admissions Policy in force for the Foundation Unit. Being in the Childrens Centre Nursery does not guarantee a place in the Foundation Unit. Please ask to see the Admissions policy.

Morning session	Lunch	Afternoon session
9:00 – 11:30	11:30 – 12:30	12:30 – 15:00

The 'free' sessions can be in any pattern you want, subject to there being space in the nursery. A full day is from 09:00 to 15:00, which is 6 hours, (you will be required to pay £1.50 for a cooked lunch).

For an example you can have two full days and one morning session, which would take you up to 14.5 hours.

For further clarification please don't hesitate to ask.

Wrap-around care

We offer full wrap around care for the over 3's, if you having the 'free' education places then we can offer care around these sessions.

Please ask the nursery for more details of the sessions available.

Consumables

In addition to the charges, parents will need to pay for other consumables for their children i.e. nappies unless otherwise brought in (please see charges for under threes). Parents are requested to bring their own milk formula. Parents will also need to provide named kit bags for their child's care equipment please include a change of clothes, slippers and Wellingtons.

Illness

Absences due to sickness will be charged at the normal rate.
Long term sickness will be charged at the discretion of the Nursery Manager.



Holiday

A 40% reduction on charges will be given when children are absent due to holidays. In order to qualify for this reduction parents are asked to give 1 months notice to the Nursery. If no notice is given full charges must be paid.

Trips, visits and special events

We offer parents and children the opportunity to attend educational visits, such as the zoo. We make a small charge to cover the cost of transport and entry fee. We will inform all parents well in advance of any planned trips. Consent forms will be issued to parents. We will continue to deliver a high quality service for those children who do not go on these trips.

Late pick-up

We expect all children to be picked up on time; this is the only way we can keep within ratio. For any late pick-up of children we reserve the right to charge £10 for the first 15 minutes and £15 for each subsequent 15 minutes. This is to cover staff overtime cost that we will incur



Terminating a place

If you wish to terminate the place we require four weeks notice in writing. The appropriate charges will be payable for this period whether or not your child attends.

Closure

No fees are charged when the nursery is closed I.E Bank holidays

Help with fees

Working Tax Credit tops up the earnings of working people (employed or self-employed) on low incomes, including those who do not have children. There are extra amounts for:

- Working households in which someone has a disability, and
- The costs of qualifying childcare.

You may be able to get extra help with the costs of your childcare through the **childcare element** within Working Tax Credit. Please read the enclosed leaflet for further information.

Vouchers

Certain vouchers issued to parents through company schemes will be accepted. If you are not sure your voucher is covered please check at reception.

Registration and Deposit

We charge £140 as a registration and Deposit fee - £100 is refunded at the end of the contract (minus any outstanding debt).

If you have any queries or would like to discuss the charges in more detail please do not hesitate to contact a member of staff.

